

GUIDELINES FOR STUDENTS

The following guidelines must be strictly adhered to, by the students while appearing for the online preboards .

★ All students must login by 8.30 am

★ All students must write their exam on the school test sheets that they would have got with their book sets.

It is **MANDATORY** to write name , class ,section and roll no. on each side of the page.

Answers written on any other loose sheets will not be evaluated.

★ Question papers will be activated through the genius corner.

★ Reading Time

8.45 to 9.00 am

★ Your device camera must be placed at such an angle that it can capture you and your answer sheets.

★ It is advisable that for the examination , you arrange for a separate device to access the question paper.

★ Even if you use a single device , in no case , can you attend the Examination with your camera off.

YOU HAVE TO BE PRESENT IN THE ZOOM CLASS WITH YOUR CAMERA ON .

★ You will be given 15 minutes to convert your file to pdf and forward the pdf to the email IDs of the concerned subject teachers.

You can keep shifting to genius corner to see the question papers, but eventually , you must get back to zoom while you write your answers.

★ Students who submit their pdf files without attending the zoom class , or having attended but with camera off , will be straight away given a ZERO .

Their answer scripts will not be evaluated.

★ You are required to keep the hard copies of your answer sheets safely.

The first week examination answer scripts will be submitted in school premises on Saturday , 9th Jan 21 and the subsequent week's answer scripts will be submitted on Saturday ,16 Jan 21.

For class X

Place : Fatima Hall

Time : 12 to 1.30 pm

For class XII

Place: Claudine Hall

Time : 1 to 2.30 pm

This submission will be done in the presence of the Class Teachers. Any late submissions will not be entertained.

★ Kindly refrain yourself from the use of ' Unfair Means' while appearing for an online preboards examination.

It is important that you prepare yourself for the upcoming Board exams, which as announced by the council , will be in 'PEN AND PAPER' mode only.