

LORETO CONVENT, DARJEELING

ONLINE ADMISSION FOR SESSION 2027-28

Application forms will be available from School Website:

www.loretodarjeeling.org

Class Pre-Nursery

- * Date: 22nd July 2026 to 31st July 2026
- * Submission: 3rd and 4th August 2026
- * Age: The child should be 3 years old or 3+ by May 2027

Class Nursery

- * Date: 1st August 2026 to 9th August 2026
- * Submission: 10th and 11th August 2026
- * Age: The child should be 4 years old or 4+ by May 2027

Class KG

- * Date: 10th August 2026 to 17th August 2026
- * Submission: 18th and 19th August 2026
- * Age: The child should be 5 years old or 5+ by May 2027

Class 1

- * Date: 18th August 2026 to 24th August 2026
- * Submission: 25th and 26th August 2026
- * Age: The child should be 6 years old or 6+ by May 2027

Note: Application Forms needs to be submitted along with the required documents in the drop box which will be kept at the gates. {Main Gate & North Gate (Gate-2)}.

ONLINE ADMISSION 2027-2028 GENERAL INFORMATION

1. Please read the 'General Information' carefully before filling in the Application.
2. All entries should be made in English and in BLOCK LETTERS.
3. Cost of the application form is Rs.500/- to be paid online and hard copy of the Receipt to be attached to the form.

The list of documents to be submitted in hard copy along with the Application form for Admission is given below:-

Child's Documents

1. Proof of Age: Municipal Corporation/Panchayat- Birth Certificate, Hospital Discharge and Polio Card.
2. Aadhar Card.
3. For Catholic Students-Municipal corporation/Panchayat- Birth Certificate, Hospital Discharge, Polio Card, Baptism Certificate and a letter from the Parish Priest.

Parents Documents

1. Photocopy of Aadhar Card of both Parents (both Mother and Father)
2. Photocopy of Preferred Proof of Address-Current Electricity Bill/Voter Card.
3. Photocopy of Proof of Occupation.
4. Photocopy of payment receipt of Rs.500/-

Kindly submit a hardcopy of the Application form for Admission, along with copies of the attachments in the drop box at Loreto Convent Darjeeling Main Gate.

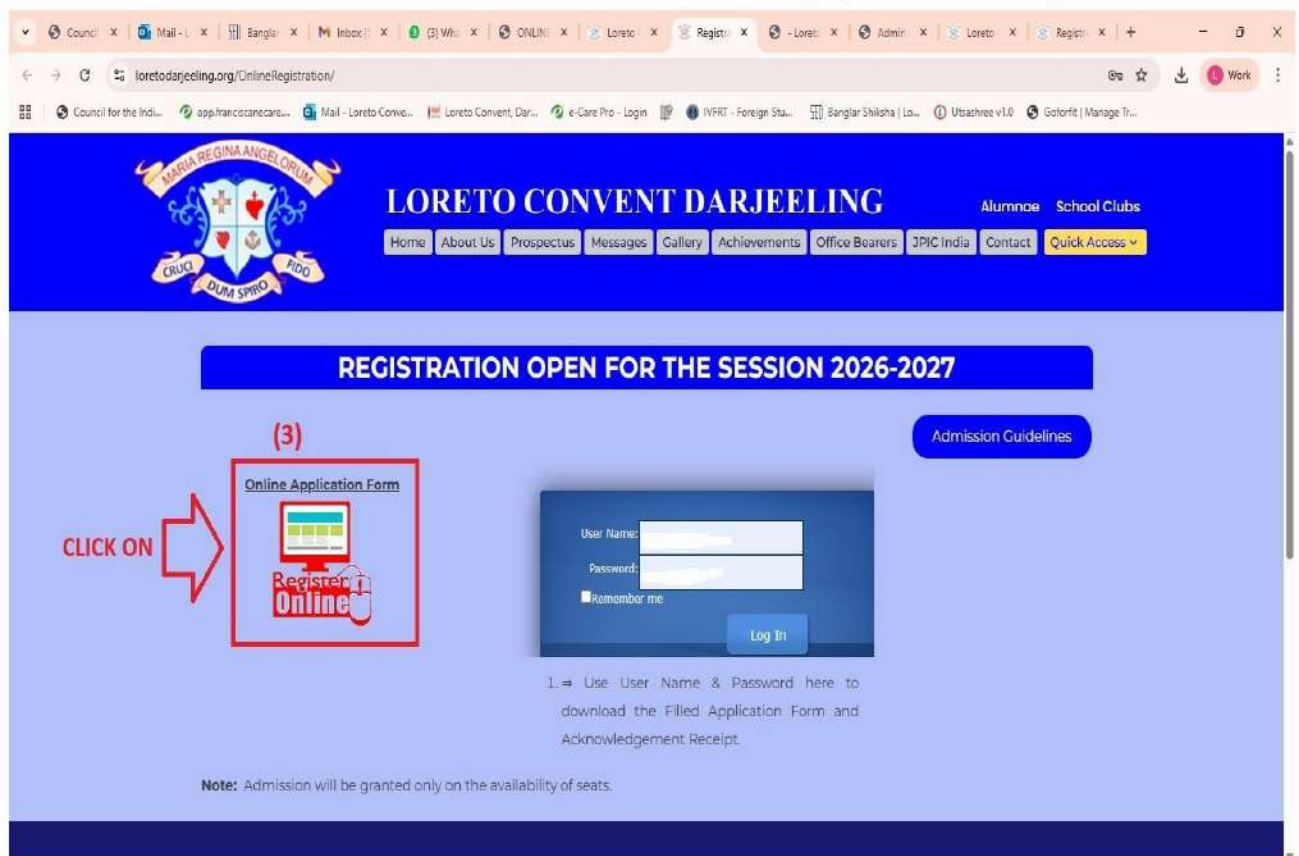
Please Note: The Application for Admission Form will stand cancelled in the following cases:-

- a. Incorrect information
- b. Recommendation letter
- c. Incomplete documents
- d. Our Admission Procedure is fair and transparent and the school Management takes a stern view of any attempt to secure admission with the help of the outside agency; those found using such measures stand to have their ward's admission cancelled.

Once the ward is selected, confirmation is done through phone call. Please do not make any enquiry before that.



1. Visit our school website ***loretodarjeeling.org***
2. Choose the tab Pre-Nursery, Nursery or KG.



3. Click on: **Registration Online**



4. Click on : Proceed with Online Registration

The screenshot displays the 'STUDENT REGISTRATION FORM FOR CLASS-PRE-NURSERY'. The header is blue with the school's logo and name. Below the header is a navigation bar with buttons for 'Home', 'About Us', 'Prospectus', 'Messages', 'Gallery', 'Achievements', 'Office Bearers', 'JPIC India', 'Contact', and 'Quick Access'. The main content area has a light blue background. A prominent blue banner with white text reads 'STUDENT REGISTRATION FORM FOR CLASS-PRE-NURSERY'. Below this banner, the text 'FILL THE FORM CAREFULLY' is written in large, bold, red letters. A red arrow points from this text towards the form fields. Below the instruction, a red-bordered box contains the following text: 'Note: If any of the particulars given below are found incorrect or incomplete the Application for admission will be rejected.' The form itself consists of several fields: 'Candidate's Name*' (with sub-fields for First Name, Middle Name, and Last Name), 'Date of Birth*' (with Year, Month, and Day dropdowns), 'Birth Certificate No.' (with Date and Place sub-fields), 'Mother Tongue*', 'Category*' (with a dropdown menu), 'Religion*' (with a dropdown menu), 'Nationality*', 'Gender*' (with a dropdown menu), 'Residential Address [Local]*' (with sub-fields for H.No., Locality, City, and State), and 'Pin Code*'. Each field is marked with an asterisk to indicate it is required.

5. Fill in the form completely.

6. Submit the form.

**CHOOSE
ANY
PAYMENT
MODE**



Credit Card

Debit Card

Internet Banking

Wallet/ Cash Cards

Pay by Credit Card

VISA

MasterCard

Union Bank

RuPay

Card Number

Enter card number

Expiration Date

Month

Year

CVV/CVC

Card Holder Name

Enter card holder name

Make Payment

Cancel

Merchant Name

Loreto Convent School Application Payment

Payment Amount ₹ 500.00

BillDesk

7. Choose your preferred payment mode.

LORETO CONVENT DARJEELING

Alumnae School Clubs

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REGISTRATION OPEN FOR THE SESSION 2026-2027

Online Application Form

User Name:

Password:

Remember me

Log In

User Id Password

8. After completing your payment, you will receive a User ID and Password. Use these credentials to log in again and:
 - a. Retrieve your filled form.
 - b. Download your receipt.



Click on Application Details for Filled Admission Form and Receipt aswell

WELCOME TO PARENT PANEL

Instructions For Applicants

1. Your Filled Application Form and Acknowledgement Receipt will be available for print and download after the payment settlement within **48 hours** of filling the form.
2. You will be informed about the payment settlement via SMS from school.

Final Step

After downloading your application form and receipt, kindly:

- 1. Print both the documents.**
- 2. Submit them along with the other required documents (as mentioned in the Admission Notice).**
- 3. Ensure timely submission on the specified date and at the designated place.**