



Loreto Convent School

Parade Road, Delhi Cantt.,
New Delhi-110 010 INDIA
Phone: 011-25692299
Email: loretodelhi@gmail.com

INSTRUCTION FOR CLASS PREP – 2022-23

Dear Parents, warm greetings!

As we eagerly look forward to begin our association with you and help your ward feel comfortable in school, we request you to please ensure that she comes to school neatly dressed in her uniform and carries the following items to school on a daily basis.

Date of joining: 6th April, 2022

- ✓ Substantial and healthy dry tiffin (choice of fruits, sandwiches etc) kindly refrain from sending fried foods frequently.
- ✓ The child should wear a clean surgical mask daily and carry a small bottle of hand sanitizer with her.
- ✓ Labelled water bottle
- ✓ One clean serviette/cloth napkin
- ✓ A pair of bloomers
- ✓ Books as asked by the teacher
- ✓ Pencil pouch with three sharpened pencils, one eraser, wax crayons
- ✓ Name tag must be worn daily. (Kindly laminate the same to avoid wear and tear)
- ✓ Timings for 6th, 7th & 8th April are: **Prep A: 8 am-11 am & Prep B: 9 am- 12 pm**

Students need to come and go with their parents on these 3 days.

- **Prep A parents** to leave their ward in Open hall at 8 am and pick her up from Open hall at 11 am.
- **Prep B parents** to leave their ward in Open hall at 9 am and pick her up from Open hall at 12 noon.

FROM 11TH APRIL ONWARDS STUDENTS WILL FOLLOW THE REGULAR SCHOOL TIMINGS, 7.15 AM -1.15 PM

ORIENTATION FOR PARENTS OF CLASS PREP A & PREP B

Date: 12th April

Timings: 08:00 a.m. - 09:30 a.m.

Venue: Mary Ward Auditorium

Please enter through gate no. 1 (on Parade road) and proceed to the Open Hall for registration

Regards,

Monica Rozario
Principal

Principal

Loreto Convent School

Delhi Cantt. 110 010



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INSTRUCTION FOR CLASSES I to X – 2022-23

NEW ADMISSIONS:

New students to join from 5th April, 2022: Kindly enter from Gate no. 1 (on parade road) and proceed to the Open hall where your ward will be given her admission slip. Your child will thereafter be escorted to her class.

Classes 1-5

Timings: 08.00 a.m. -1.15 a.m.

Classes 6 to 10

Timings: 08.30 a.m. -1.15 a.m.

- ✓ Substantial and healthy dry tiffin (choice of fruits, sandwiches etc) kindly refrain from sending fried foods frequently.
- ✓ Water bottle
- ✓ One clean serviette/cloth napkin
- ✓ Books as per class routine

General instructions

- The child should wear a clean surgical mask daily and carry a small bottle of hand sanitizer with her.
- Kindly do not send any money with your ward to buy tiffin/stationery etc.
- Kindly send ID proof of the person picking up your ward with your written consent in case you are unable to pick her up.
- Parents are not allowed to go to the classroom. If you need to meet the teacher, kindly send a note to the class teacher through your ward.
- If your child forgets anything at home, such as tiffin or stationery, kindly do not send it later to school. The teacher will make necessary arrangements for the day.
- For birthday celebrations from Prep to class 4, students are allowed to wear simple and appropriate coloured attire(no short and strap/sleeveless dresses) with flat shoes and distribute only ordinary toffees to their classmates. No gifts and chocolate bars are allowed.
- As our school is environment friendly, no aluminium foil or plastic bags are allowed.
- Do ensure that you converse with your child in English daily so that she feels comfortable to communicate with her teachers and peers and has a good command over the language from an early age.
- Please send your child in her PE uniform only on the days allotted for PE in her class routine.
- NO EXCHANGE OF GIFTS to anyone ie Staff day, or any festival.

Looking forward to your kind cooperation and fruitful association as we begin this journey together.

Regards

Loreto Rozario
Principal