

FORM-II

[(See Sub-rule (4) of 11)]

OFFICE OF DISTRICT EDUCATION OFFICER (Elementary Education)  
PATIALA

Dispatch No. SSA/RTE/2022/280677

Dated: 31-01-2023

To

The Manager/Principal,  
Our Lady of Fatima Convent School,  
Vill Assarpur-Budhanpur,  
Patiala.

**Sub:** Recognition Certificate for the school under sub-rule (4) of rule 11 of Right of children to free and Compulsory Education Rules, 2011 for the purpose of section 18 of Right of children to free and Compulsory Education Act, 2009.

Dear Sir/Madam,

With reference to the inspection report of your school subsequent correspondence with the school/ inspection in this regard. I convey the grant of provisional recognition to Our Lady of Fatima Convent School, Assarpur-Budhanpur, Patiala for class I to class VIII till 31-3-2025.

The above sanction is subject to the fulfillment of the following conditions, namely:-

1. The grant for recognition is not extendable and does
2. not in any imply any obligation to recognize/affiliate beyond class VIII.
3. The school shall abide by the provisions of the o Right of children to free and Compulsory Education Act, 2009 (Annexure 1) and Right of children to free and Compulsory Education Rules 2011 (Annexure II)
4. The School Shall Admit in class I, to the extent of 25% of the strength of that class, children belonging to the weaker section and the disadvantages group in the neighborhood and provide free and compulsory elementary education till its completion

Provided, that in case of pre primary classes also, this norm shall be followed.

5. For the children referred to in paragraph 3, the school shall be reimbursed as a per sub-section 2 of the section of the 12 of the Act. To receive such reimbursement, the school shall provide a separate bank account.
6. The school shall not collect any capitation fee and subject the child of his or her parents of guardians to any screening Procedure.
7. The school shall not deny admission-
  - (a) to any child for lack of age proof; of
  - (b) if such admission is sought subsequent to the extended period prescribed period prescribed for admission; or

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(c) On the ground of religion, cast or race, place of birth of any of these reasons.

8. The school shall ensure that:-

- (a) no child admitted, shall be held back in any class or expelled from school till the completion of elementary Education in a school;
- (b) no child shall be subjected to physical punishment or mental harassment;
- (c) no child require to pass any board examination till the completion of elementary education;
- (d) every child completing elementary education shall be awarded a certificate as laid down under rule 21;
- (e) inclusion of students with disabilities / special needs as per provision of act;
- (f) the teachers are recruited with minimum qualifications, as laid under sub-section (1) of section 23; provided that the existing teachers who, at the time of commencement of the Act, do not possess the minimum qualifications, shall acquire such qualifications within the period of 5 years from the date of commencement of the Act;
- (g) the teachers perform their duties, specified under sub-section(1) of 24 of the Act; and
- (h) The teachers shall not engage himself or herself in any private activities.

9. The school shall follow the syllabus on the basis of curriculum laid down by appropriate authority.

10. The school shall enroll students proportionate to the norms and standards available in the school as specified in section 19 of the Act.

11. The school shall maintain the standards and norms of the school as specified in section 19 of the Act. The facilities reported at the time of last inspection, if made, are as given under :-

|                                    |               |
|------------------------------------|---------------|
| Area of School campus              | 7.75 Acres    |
| Total built up area                | 83338 Sq Feet |
| Area of play ground                | Available     |
| No. of classrooms                  | 16 Classrooms |
| Room for Headmaster-cum-Officer    |               |
| -cum-Storeroom                     | Yes           |
| Separate toilet for boys and girls | Yes           |
| Drinking Water Facility            | Yes           |

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| Barrier free Access                        | Yes |
| Availability of Teaching Learning Material |     |
| /Play Sports Equipments/ Library.          | Yes |

12. No un-recognized classes shall be run within the premises of the school or outside of the premises in the same name of school.
13. The school buildings or other structures or the grounds shall be used only for the purpose of education and skill development.
14. The school is run by a society registered under the Societies Registration Act, 1860 (Act No. 21 of 1860), or a public trust constituted under any law for the time being in force.
15. The School is not run for profit to any individual, group or association of individuals or any other person.
16. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the statements of Accounts should be sent to the District Education Officer every year.
17. The recognition Code Number allotted to your school is "SSA/2022/RTE/PROVISIONAL RECOGNITION/ 0856 " (This may be noted and quoted for any future correspondence with this office.)
18. The school furnishes such reports and information, as may be required by the Director or District Education Officer from time to time and complies with such instructions of the State Government/Local Authority, as may be issued to secure the continued fulfillment of the condition of recognition or the removal of deficiencies in working of the school.
19. Renewal of Registration of Society, if any, be ensured.
20. Other conditions as per Annexure 'III' enclosed.
21. The school shall ensure that registration of children on National Scholarship portal is done as per norms and within time.

*A. Singh*

District / ducation Officer (Elementary Education)  
Patiala

*Dr. Shanti*  
Manager

Our Lady of Fatima Convent School  
Assarpur-Budhanpur  
Patiala-147021 (Punjab)

*S. J. D. D. D.*  
Principal  
Our Lady of Fatima Convent School  
Assarpur-Budhanpur  
Patiala-147021 (Punjab)