ST. XAVIER'S SCHOOL, MANSA

INSTRUCTIONS FOR ONE DAY EDUCATIONAL TRIP TO WOPPER SANGRUR FOR GRADES I, II & III on 24th October 2026

Dear Students

We thank you for giving us full support to organize the educational tour. We look forward for your further support in order to make this educational tour more successful.

You are requested to follow the instructions given below strictly:

1. **Reporting time at the school is 8:00 A.M on 24th October 2026.**
2. Keep your School Identity card always with you.
3. Be disciplined and do not make any unnecessary movements, shouting and running anywhere.
4. Do not throw waste paper / plates / polythene bags, etc.
5. Do not go out of the Park, Bus, Place of Sightseeing, etc. without the permission of the teacher in - charge. Never go alone anywhere.
6. Do not bring any mobile phones with you.
7. Do not bring a large amount of money with you. Take care of your money.
8. Indiscipline and misbehavior of any students will be taken very seriously.
9. No relatives or friends will be allowed to meet students during the tour without the necessary permission of teacher in- charge and school authorities.
10. Carry along with you your water bottle, snacks, hand towel during the travel.
11. Will arrive at school premises on **24th October 2026 (1:30 P.M**) Kindly tolerate if there may be a delay.
12. The students will be handed over to the parents from the parking area.
13. Do not take any medicines without informing your teacher in-charge. In case you are taking any medicines regularly take the required dose with you and inform your teacher in- charge beforehand.
14. Wear Monday school uniform.
15. Please bring one extra pair of clothes.

Regards,
St. Xavier's School
Mansa