



CBSE Affiliation No. : 2130022

School Code : 71220

Sacred Heart Convent School

Obra, Sonbhadra

(Affiliated to the Central Board of Secondary Education, New Delhi)

NOTICE REGARDING THE DOCUMENTS WHICH ARE ISSUED BY THE SCHOOL

Dear Parents,

This is to inform you that if you need any documents related to your ward from the school office. Kindly give the proper Application/Format in the School Office. Document will be issued in the given manner below:-

(प्रिय अभिभावकगण,

आपको यह सूचित किया जाता है कि यदि आपको स्कूल कार्यालय से अपने बच्चे से संबंधित किसी भी दस्तावेज की आवश्यकता है तो कृपया स्कूल कार्यालय में उचित आवेदन / प्रारूप जमा करें। नीचे दिए गए सारिणी के अनुसार दस्तावेज जारी किया जाएगा)-

S.N.	DOCUMENT	ISSUE PERIOD
1	BONAFIED CERTIFICATE	3 WORKING DAYS
2	INCOME TAX RETURN (ITR)	3 WORKING DAYS
3	TRANSFER CERTIFICATE (TC)	5 WORKING DAYS
4	ENTRY ON FEE CARD	3 – 5 WORKING DAYS

Regards,


Principal
PRINCIPAL

Sacred Heart Convent School
Obra-231219
Dist.-Sonbhadra (U.P.)

Sacred Heart Convent School, Obra

