

L.K.G. REGISTRATION NOTICE – SESSION 2027-28

ST. JOSEPH'S CONVENT PRE-PRIMARY SCHOOL, PATHANKOT

IMPORTANT INSTRUCTIONS REGARDING REGISTRATION AND ADMISSION TO LKG

Registration for L.K.G. is “Online”

Application form for Registration to Lower Kinder Garten (L.K.G.) will be available on the school website www.stjosephpathankot.com from **6.00 a.m on 19.11.2026 to 6.00 p.m. on 20.11.2026**. Duly filled in forms are to be submitted in the school office on **28.11.2026 from 9.00 a.m to 12.00 Noon**. with a demand draft of Rs. 500/- (Non-Refundable).

Please Note:

- The age limit of the child seeking admission should be between 4 years and 5 years as on 31st March, 2027 (**child born between 01/04/2022 and 31/03/2023**). If your child is not within the age limit mentioned above, you are requested not to fill the **registration form**.
- The Management of the school reserves all right of admission or rejection and is not bound to give any reasons for admission or rejection of any candidate. **Once the registration is done no corrections in the documents will be permitted. All the required rectifications must be done before submitting the registration form.**
- The school does not provide transport facilities. Parents have to make their own arrangements for their children.
- Incomplete registration forms and forms providing incorrect information will automatically stand rejected.

DOCUMENTS TO BE ATTACHED ALONG WITH REGISTRATION FORM:

1. Registration Acknowledgement Slip.
2. **The original Birth Certificate of the child issued by the Municipal Corporation along with a photocopy duly attested.** The original certificate will be returned after verification at the time of submission of the form.
Ensure that the name, surname, date of birth of the child and names and surnames of the parents are entered correctly in the child's birth certificate. Once admission is over no changes of the above will be permitted.
3. **Parents whose wards are studying in this school** should attach a photocopy of their ward's result of previous class (for real sibling, cousins are not considered).
4. **For the serving Army personnel**, a letter from the commander, H.Q.21 Sub Area testifying their identity.
5. **For Roman Catholics**, in addition to the birth certificate of the child from Municipal Corporation, an attested copy of the Baptism Certificate also to be attached.
6. **For Christians**, in addition to M.C birth certificate an attested copy of the Baptism certificate and a letter from their respective Pastor testifying their membership to their Church.

7. A latest colored passport size photograph of the **child along with parents**. Photograph should be taken after 1st November, 2026 and date of clicking should be mentioned on the Photograph.

Please Note:

Kindly ensure that information given in the child's birth certificate tally with the information given on the adhaar cards and other ID proofs of the Father, Mother and child. No changes will be permitted in the admission form of the child at a later stage under any circumstances.

INSTRUCTIONS TO APPLY ONLINE

1. Eligible applicants can apply through the website www.stjosephpathankot.com from 6.00 a.m. on **19.11.2026**. **Online Registration link will be available only till 6.00 p.m. on 20.11.2026.**
2. In the home page of the website www.stjosephpathankot.com open the online Registration link.
3. Go through the Terms and conditions for registration and then click on "Proceed with online Registration" option.
4. Fill the Application form carefully with all the details. Once the Application form is filled click on "submit" option.
5. After submitting, Click on "Download" option, take the print out of the Registration form. Then select the "Go To Acknowledgement" option and take the print out of Registration Acknowledgement Slip.

Kindly submit the duly filled Registration Form with the required documents in the school office along with a **Demand Draft** of Rs. 500/- (Five Hundred) **drawn on any National Bank (only) in favour of St. Joseph's Pre-Primary School, Pathankot** towards the Registration Fee (Non Refundable) on **28.11.2026 from 9.00 a.m. to 12 noon**. **Please write the Name and Registration No. of your ward at the backside of the Demand Draft.**

NOTE:

The school does not accept any donation for admission. Parents should be aware of third parties collecting money on behalf of the school and making false claims of procuring admission. If the parents enter into any transaction with such people they will be doing so at their own risk and school shall not be responsible for it.

PRINCIPAL