COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS
Pragati House, 3rd Floor, 47-48, Nehru Place, New Delhi – 110019
Tel: +91-11-29564831, 29564833, 26411706, 26413820
Email: ces@cisce.org | www.cisce.org

Chief Executive & Secretary
Dr. Joseph Emmanuel

PV/X-XII – 2/2024/
29th May 2024

To : All Heads of Schools concerned

Dear Principal,

Subject: Declaration of Results of the Recheck requests received, Submission of requests for Re-evaluation and Registration for the Improvement Examination – Year 2024

Please note the following:

1. **Results of the ICSE and ISC Year 2024 Recheck requests**

The **Results of the Recheck requests** received for the **ICSE and ISC Year** 2024 Examinations will be declared at **11.00 a.m., on June 3, 2024.**

Candidates and the schools can access the Recheck Results by visiting CISCE's website: **https://cisce.org** using the tab "Recheck Results 2024" with the URL **https://recheckresults.cisce.org**

The steps to be followed to access the Recheck Results on CISCE's website are given in the **Annexure 1** appended with this document.

The schools will have access to the **updated** Tabulation Register on the CAREERS Portal of CISCE to view / print the same. To access the updated Tabulation Register the schools can log into the CAREERS Portal, using the School Principal's login ID and password.

2. **Submission of requests for Re-evaluation of Answer Scripts**

The candidates who had applied for Recheck of their results and are not satisfied with their Recheck Results will be able to apply for **Re-evaluation** of their answer scripts through the official website of CISCE **https://cisce.org** in the tab "Recheck Results 2024" with the URL **https://recheckresults.cisce.org.**

The steps to be followed for applying for Re-Evaluation on CISCE's website are given in the **Annexure 2** appended with this document.

The module for submitting the requests for Re-evaluation will be **available from June 3, 2024 (11:00 am onwards) till June 5, 2024.**

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(a) The candidates who are not satisfied with their Recheck result of the subject(s) / Paper(s), will be permitted to apply for *Re-evaluation of their answer script(s)* of that / those subject(s) / Paper(s) only.

(b) Candidates and other stakeholders can apply for *Re-evaluation* using the menu link "*Public Services*" on the CISCE's website: **https://cisce.org**

(c) The user needs to click on the button named *Login to CISCE Service Portal,* using the Registered email address and password. Those who do not have an account may create one by clicking on 'Register Now'.

(d) The Head of Schools can apply for the *Re-evaluation* of their school candidates through the CAREERS Portal.

(e) The charges for the *Re-evaluation* of ICSE (Class X) Year 2024 answer scripts are ₹ 1,500/- per paper, per candidate. The charges paid for *Re-valuation* are non – refundable.

(f) The charges for the *Re-evaluation* of ISC (Class XII) Year 2024 answer scripts are ₹ 1,500/- per subject, per candidate. The charges paid for *Re-valuation* are non – refundable.

(g) The online *Re-evaluation* module will be available **from June 3 (11:00 am onwards) to June 5, 2024.**

(h) **On re-evaluation of the answer scripts by the subject expert, the marks awarded, whether increased or decreased, will be considered as the FINAL marks.**

(i) The results of all the ICSE and ISC *Re-evaluation* requests received by CISCE will be declared together, **within three weeks from the last date of registration for re-evaluation**.

(j) *Re-evaluation* results will also be made available on the website of CISCE (**www.cisce.org**) and on the CAREERS Portal of CISCE.

3. Registration and Conduct of the Improvement Examination

Please note, the Heads of the schools concerned will be able to register the candidates for the Improvement Examination from **June 5 to June 11, 2024, t**hrough the CAREERS Portal.

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- **Eligibility to appear for the ICSE Class X / ISC Class XII Improvement Examination**:

  All candidates who had appeared for the ICSE / ISC Year 2024 Main Examination are eligible to take the Improvement Examination. This will include candidates with any one of the following Results:

  (a) **PCA** - Pass Certificate Awarded

  (b) **PCNA** – Pass Certificate Not Awarded

  (c) **SPCA** – Supplementary Pass Certificate Awarded

  (d) **SPCNA** – Supplementary Pass Certificate Not Awarded

  Please note, the candidates whose result has been declared as **ABSENT** will **not** be eligible to appear for the Improvement Examination.

- **Number of subjects permitted for Improvement Examination**:

  The candidates will be permitted to appear in a maximum of **two subjects** that they would have enrolled themselves for the Main Examination of the Year 2024.

  For ICSE: It may please be noted that the candidates who choose to appear for a subject with multiple papers will have the option to appear for all the papers or any one of the papers of the subject. For example, if a candidate selects the subject like English or History Civics & Geography, the candidate concerned will have the option to take **either** both Paper 1 and Paper 2 **OR** any one of the papers of the subject. Likewise in the Science subject.

  For ISC: It may please be noted that the candidates who choose to appear for subject English, **will have to appear for both**, Paper 1 and Paper 2 of the subject.

- **Papers to appear in:**

  The candidates appearing for a particular subject in the Improvement Examination are required to compulsorily appear for the **Theory Paper** of the subject.

  Practical / Project work: For the ICSE / ISC, the marks of the Practical/Project work of the subject, already awarded to the candidate in the main examination, will be carried forward. However, if the candidate was absent earlier either in Practical or during assessment of Project Work of the subject, then, the candidate, in addition to taking the Theory examination, is also permitted to submit the Project Work and/or appear for Practical, which should then be assessed, and marks awarded and submitted.

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- **Registration of candidates for the Improvement Examination:**

  Schools will be able to register their candidates, online, for the Improvement Examination, from **June 5 to June 11, 2024**. For details, refer to **Annexure 3**, appended with this document.

  The examination charges for the Improvement Examination are:

  - Schools in India - ₹ 500/- per subject / paper (where applicable) per candidate
  - Schools outside India - ₹ 5,000/- per candidate.

  For the ICSE subject with multiple papers like English, the Improvement Examination charges would be ₹ 1,000/-, if a candidate selects both the Paper 1 (language) and Paper 2 (Literature). Likewise, the Improvement Examination charge for the science subject would be ₹ 1500/-, if all the three papers are chosen by a candidate.

  For the ISC subject English, the Improvement Examination charges would be ₹ 1,000/-, as the subject involves two Papers, i.e., Paper 1 and 2.

- **Dates of the Improvement Examination**:

  The Improvement Examination will be conducted from **July 1, 2024, onwards**. The timetable and the admission cards will be made available in due course.

- **Centre for the Improvement Examination**:

  The Convener's school will be the Examination Centre for the Improvement Examination.

- **Result of the Improvement Examination**:

  The results of the Improvement Examination will be declared approximately **one month** from the date of conclusion of the examination.

- **Final Marks:**

  The higher/ better of the two marks obtained by the candidate in the two examinations (i.e., the Main Examination vs. the Improvement Examination) will be considered as the final marks in the subject.

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- **Candidates absent at the Improvement Examination:**

  For candidates who would be absent for the Improvement Examination, the status of their marks awarded in the subject/s concerned in the Main Examination, will remain unchanged.

With warm regards

Yours sincerely,

Dr. Joseph Emmanuel
Chief Executive & Secretary

Encl. As above.

Annexure 1 – Recheck Result Declaration

Annexure 2 – Guidelines to submit request for Re-evaluation of answer scripts

Annexure 3 – Guidelines to Register Candidates for ICSE / ISC Year 2024 Improvement Examination

Recheck Result Declaration

(a) Recheck Result Declaration through https://cisce.org:

- Recheck Results 2024 tab will be available for candidates and schools @ **https://cisce.org** at 11.00 a.m. on 3rd June 2024.
- The candidates/schools should Login with the required details. Recheck Results 2024 window will show the Result of the subjects for which the candidate has applied for Recheck.
- A legend will be available at the bottom of the page, to explain the meaning of the signs (* and #). For **Change** in marks, there will be an asterisk (*) beside the subject column. For **No-change** in marks, there will be a hash (#) beside the subject column.
- To submit a request for re-evaluation, click on **"Apply for Re-Evaluation"** button featuring on the same page.
- Candidates will be able to see their updated results, with all the subjects, in the **Results 2024** Tab. To view the updated online results, the candidates can click on the tab **"Results 2024"** with URL **https://results.cisce.org**

(b) Recheck Result Declaration through DigiLocker:

- Candidates will be able to view their updated results on the DigiLocker platform **on 3rd June 2024, at 11:00 am**. There will be no special indication of **Change/No change** of marks.
- Candidates can access their updated Statement of Marks and Pass Certificate (if applicable), on the DigiLocker.

(c) Recheck Result Declaration through the CAREERS Portal (for Schools):

- Schools can access the **Change / No Change** letter with Recheck results via the Examination System tile → ICSE / ISC menu → Recheck Request option.
- There will be a Recheck Status tab activated at 11:00 AM on 3rd June, that will have the option of print/view/save Change/No Change letters.

- A legend will be available at the bottom of the letter to explain the meaning of the signs (* and #). For **Change** in marks, there will be an asterisk (*) beside the subject and for **No-change**, there will be a hash (#) beside the subject.
- Schools can access the updated Result Tabulation report from the Examination System tile → ICSE / ISC menu → Reports → Result Tabulation

Guidelines to submit request for Re-evaluation of answer scripts

(a) To submit the request from the Result Portal:

- Candidates can submit the request for the Re-evaluation of answer scripts through the Result Portal (**https://recheckresult.cisce.org**), by clicking on the button **"Apply for Re-evaluation Online"**
- Read through the instructions page and enter Captcha as shown on the screen to register yourself to apply for **Re-evaluation**.
- Login with the registered email address and password, enter the captcha and login to the Portal.
- Users who do not have an account may create one by clicking on **"Register Now"**.
- Read through the instruction page and click on the check box to agree to the Terms and Conditions and click on the **"Next"** button.
- A screen will appear with the details of the candidate and the option to select the subject(s)/paper(s) for which the candidate had applied for the Recheck.
- After selection of the Subject papers, the due payment will show on the bottom right of the screen.
- Click on the button **"Continue for Payment"** on the top right of the screen to proceed with the payment and submit the request.

(b) To submit the request from the School Login (CAREERS Portal):

- Click on the **"Examination System"** tile and go to ICSE / ISC Menu → Re-evaluation Request
- Click on the **"Add New Request"** button on the top right of the screen.
- A new screen will open. Enter the Unique ID of the candidate and click on the **"Search"** button to view the details of the candidate.
- Click on the name of the candidate.
- On the next screen, the details of the candidate and the option to select the Subject/Paper(s) will appear.
- Make the required selections and click on the **"Submit"** button at the bottom right of the screen.

- At the top right corner, click on the **"Make Payment"** button and proceed with the payment for Re-evaluation request.

(c) To submit the request from Public Services Portal:

- After logging into the Public Services Portal, click on the button **"Add New Request"** on the top right of the page.
- Next, click on the **Re-Evaluation Request** Tile.
- The next screen will show the Instruction Page with Terms and Conditions. Click the checkbox to agree to the Terms and Conditions.
- On the bottom right of the screen, click on the **"Next"** button.
- Enter your Unique ID and the Index number in the required fields.
- Enter the Captcha as shown and click on the **"Go"** button.
- On the next screen, the details of the candidate and the option to select the Subject/Paper(s) will appear.
- Make the required selections and click on the **"Submit"** button at the bottom right of the screen.
- At the top right corner, click on the **"Make Payment"** button and proceed with the payment for Re-evaluation.

ANNEXURE 3 – Page 1

Guidelines to Register Candidates for ICSE / ISC Year 2024 Improvement Examination

- Login to CAREERS → Portal Examination System.
- Click on ICSE/ISC → Candidate Registration (Improvement).
- Read the Instructions and click on **"Proceed".**
- Click on **"Register new candidate"** button.
- Enter the Unique ID to search for the candidate's details.
- Select the names of the candidate/s from the list and the Subject/Paper(s) by clicking on the checkbox.
- Click on **"Add to list"** .
- Proceed to make payment.