

St. Mary's Convent High School

KANPUR

Dear Parent,

You are requested to pay the school fee either via e-Care Pro Mobile Application or by submitting Demand Draft in favor of **St. Mary's Convent High School, Kanpur.**

If you want to pay fee online via e-Care Pro Mobile Application, download the mobile application **e-Care Pro** available on Android and iOS and login with the credentials sent on your registered mobile number. If you don't have credentials, drop a mail on support@smccjkanpur.org along with student's name, class and admission number.

Mobile Application download link:

Android:

https://play.google.com/store/apps/details?id=com.franciscan.ecare_pro

iOS: <https://apps.apple.com/in/app/e-care-pro/id1435475202>

If you want to pay through Demand Draft, follow the instructions below and attach the duly filled school copy and bank copy with Demand Draft in **Bank of Maharashtra, The Mall, Kanpur.**

Keep parent's copy of bill book for future reference.



contact@smccjkanpur.org



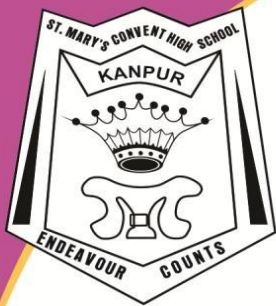
53, Tagore Road, Cantt. Kanpur, U.P. -208004



0512- 2381010



www.smccjkanpur.org

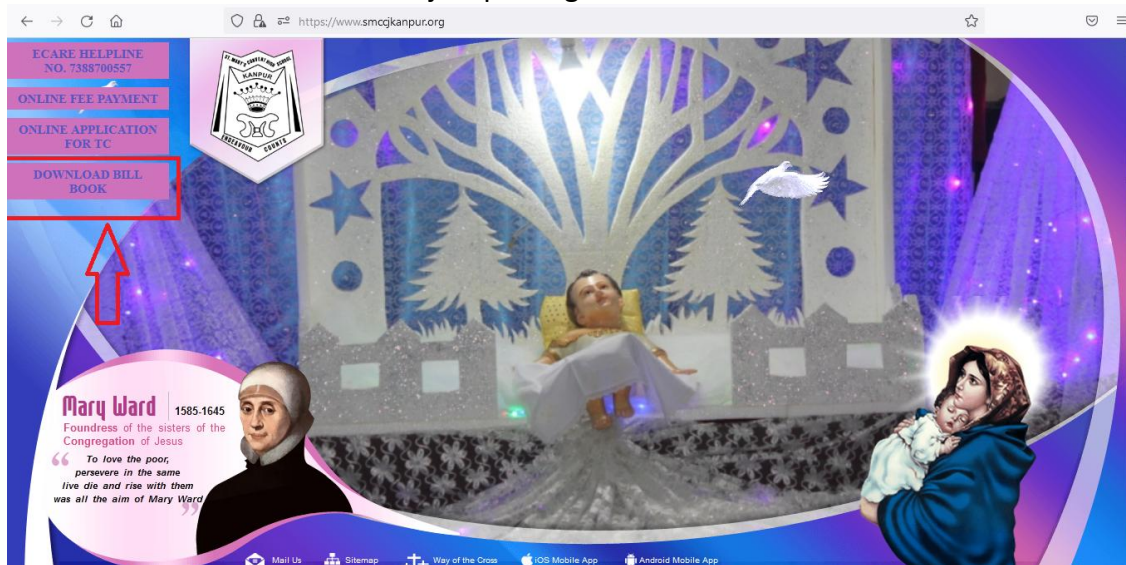


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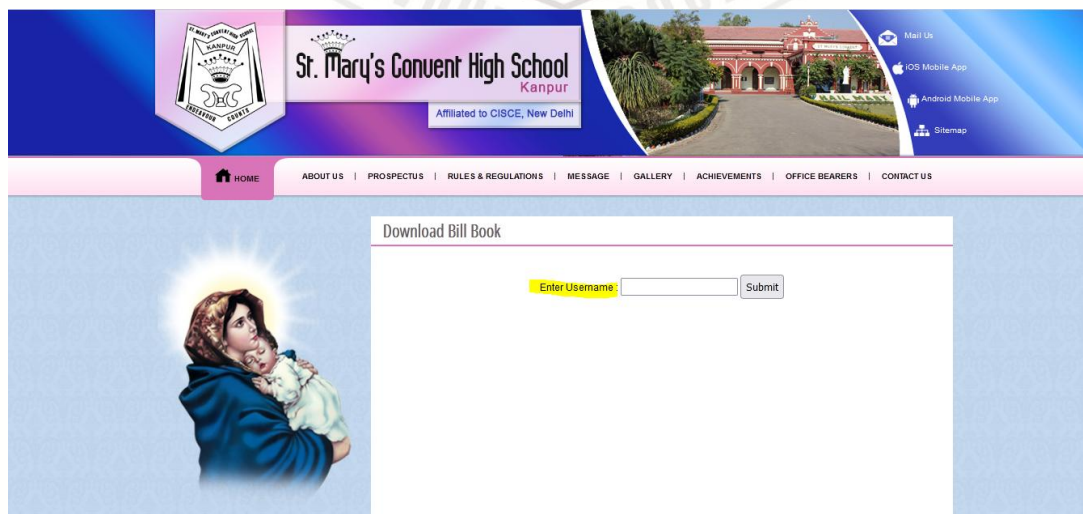
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Instructions to download bill book of session 2022-2023

1. Visit the school website i.e. smccjkanpur.org and click on the tab “Download Bill Book”.



2. A new URL will open and it will ask to enter **Username**. Enter the Username and click on **Submit**. This user name will start from PR____, it has already been sent on your registered mobile number. If you do not have, please drop a mail on support@smccjkanpur.org along with student's name, admission number and class.



contact@smccjkanpur.org



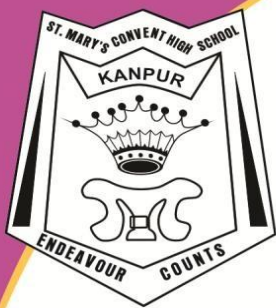
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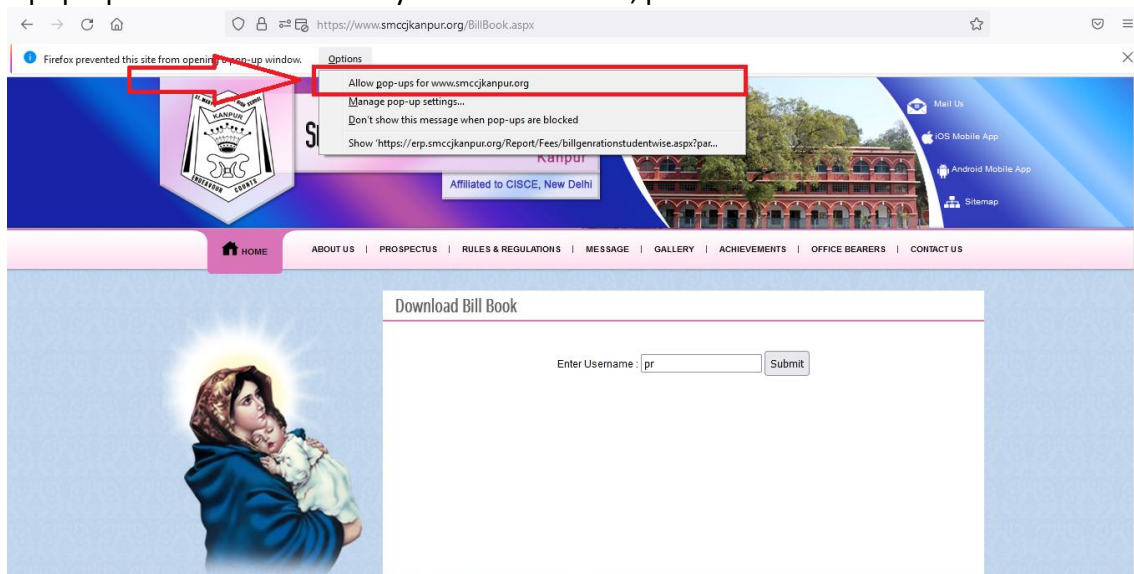
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3. If pop-ups are not allowed on your web browser, please allow them.



4. After submitting the username, the downloading window will open. You can save/print or download your bill book.

Instalment	Actual Amount	Last Paid	Dues	Action
July - September	8200.00	0.00	8200.00	Download Bill Book
October - December	8200.00	0.00	8200.00	Download Bill Book
January - March	8200.00	0.00	8200.00	Download Bill Book



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INSTRUCTIONS

1. Use this booklet for payment of fees by DEMAND DRAFT only (drawn in favor of **St. Mary's Convent High School** on any local Bank being member of Clearing House and tendered latest by the last date mentioned in the Bill Book).
2. Please mention Student's **Admission Number, Father's Name, Student's Name, Class, Section and Mobile No.** on the side of the **DEMAND DRAFT**.
3. Please fill in pay-in-slips complete and correct in all respect. Bank is not responsible for the correctness of the amount paid. Please consult the School office in case of any doubts.
4. Each student is allotted a **Bill-Book bearing Student's Admission Number**. Hence use the allotted Admission No. for paying the fees.
5. Those who wish to pay fees of the entire year can do so in the beginning of the year.
6. If the fees are not paid in full by the specified due date, a fine of 450/- for each quarter will be charged. The fine is accumulative.
7. If Fees deposited by DD is dishonored for any reason, a fine of 500/- will be charged as Bank Charges.
8. In case of default or DD being dishonored, the fees, together with applicable charges will have to be deposited by way of DEMAND DRAFT or Online.
9. A month's notice or a month's fee in lieu thereof is required before the withdrawal of a student.
10. Bank will not accept fees even with defaulter's fine, if the Fee is in arrears for two quarters. In such a case the name of the student shall be struck off from the school rolls. In special cases re-admission may be possible upon payment of re admission fees.
11. Fees must be deposited strictly according to the dates mentioned on the front cover page of the Bill Book.
12. Kindly do not wait till the last date to deposit fees as the school shall not be responsible for the failure of server or any other technical glitch at the end of the payer/payee bank.
13. Parents/ Guardians are requested to keep the Parent's copy of the Bill Book for the record or reference if any, when required by the school.
14. **Fee collection with Bank of Maharashtra, Meghdoot Building. The Mall, Kanpur (Phone No. 2330672)**

N.B.: For other methods/modes of fee payment please refer to the school website i.e. www.smccjkanpur.org

NOTE:

Visit <https://ecare.franciscanecare.com/Login/Identifier?SchCode=SMCKNP> with your user id password for online fee payment. Else download the mobile application (e-Care Pro).

This facility will be available only on the dates specified in the Fee Book. In case of problem Phone No.: 7388700557

The Composite Annual Fee includes Building Maintenance fund.

Free Standing Instructions can be executed for fee Collection if you have an account with Bank of Maharashtra.

FEES TO BE PAID	FOR THE MONTHS OF
1 st April to 30 th April	April to June (1 st Quarter)
1 st July to 31 st July	July to September (2 nd Quarter)
1 st October to 31 st October	October to December (3 rd Quarter)
1 st January to 31 st January	January to March (4 th Quarter)