

For the Classes 9 A, B, C & D

Photograph Instructions for Board Registration from Council (Class 9th)

- The frontal view of the full face should be visible in the photograph.
- Expression of the face should be natural (no grinning, frowning or raised eyebrows).
- Eyes must be open, and both edges of face must be clearly visible.
- Head should be in the centre of the frame and **both ears should be visible.**
- **Photograph should be clicked in the studio NOT FROM the MOBILE.**
- *Kindly be mindful that the photographs of candidates will be printed on the documents issued by CISCE i.e., Admission Card and Result Documents.*

Size (Dimensions)	35mm x 45mm (width x height)
Clothing/Dress Code	School uniform with WHITE BACKGROUND only.
Face Coverage	Candidate's face should cover at least 60% of the image
Clarity/Resolution	Clear image with good resolution and sharpness. The image should not be pixelated or blurred.

Teachers please don't accept the form, if the photograph is not as per the given instructions.

Procedure to generate the Board Registration form

Visit the School Website: WWW.SMCCJANPUR.ORG

On the Home Page of the School website –

1. Click on the on the Tab: **CL IX Board Reg. Fee 2026-2027** (Tab will be available from 07.08.2026)
 2. Enter your Admission No.: **G 1234 (G space digits)**. Click on Search Button.
 3. Student's Details will appear.
 4. Click on SUBMIT button to pay the fees. (Rs. 1000/-)
 5. After making the payment: Board Registration Form will generate.
 6. Take the printout of the form, paste the photograph as per the instructions. (Don't take the screenshot of the Form. Click on the **Print Button** to print the form)
 7. Take the signatures of the parents and submit the form to your Class Teacher.
 8. Last Date to submit the Form is 16.08.2026.
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