

# St. Karen's<sup>®</sup> High School

AFFILIATED TO C.B.S.E., NEW DELHI, AFFILIATION NO. 330327

GOLA ROAD, DANAPUR, PATNA-801 503 • PHONE : 0612-2540452, 7541812077

Email : contact@stkarenschool.com • Website : www.stkarenschool.com

Ref. No. ....

Date.....

STKHS/12/03/26-03

## NOTICE

Dear Parents, Guardians and Students,

*“Every new academic year brings fresh beginnings, renewed hopes, and new opportunities to learn, grow, and succeed.”*

As we conclude the Academic Session 2025–26 and welcome the Academic Session 2026–27, we do so with sincere gratitude to the Almighty for His blessings upon our institution. We extend our heartfelt thanks to the Management, dedicated teachers, supportive parents, enthusiastic students, alumni, and all well-wishers whose collective efforts made the previous session a meaningful success.

The holistic development and complete personality building of every child is a shared responsibility of parents, the school management, and teachers. Together, in partnership and trust, we continue to nurture confident, responsible, and value-driven individuals ready to embrace the year ahead.

### Important Dates & Schedule to Note:

#### Distribution of Report Card

The **Report Card** of the Final Examination (2025-2026) will be distributed as per given schedule:

Important Note for all parents for 24<sup>th</sup> March 2026

**All parents are strictly required to leave the school premises by 9:00 AM as the school is as a Board Examination Centre. Please note that no parent will be permitted to remain within or enter the school campus after 9:00 AM under any circumstances. Your cooperation in maintaining the discipline and sanctity of the examination environment is highly appreciated. Thank you for your understanding and support.**

Classes	Date	Time	Activity
STD – I, II, III, VI, VII, VIII, IX	24 <sup>th</sup> March 2026	07:00 am to 09:00am	Report Card Distribution in respective classes.
STD – IV & 5		07.00 am to 08:00 am <b>08:00 am to 09:15 am</b>	Report Card Distribution respective classrooms <b>Orientation of parents for ASSET Ecosystem (Pamella Hall)</b>
STD XI A – F		07:00 am to 09:00 am	Report Card Distribution (Class rooms 10 A to 10F ground floor).

- **All fees (School and bus)** must be cleared (up to March 2026) before 24<sup>th</sup> March to obtain the Report Cards.

### NEW ACADEMIC SESSION:

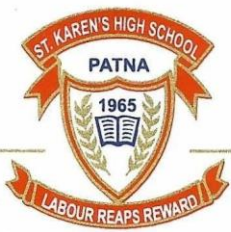
**Classes for Std 1 to 10 & Std 12- From 1<sup>st</sup> April 2026 (Timing -06:45 am to 12: 45 pm)**

#### Online Orientation:

**There will be a mandatory online Parents' orientation for the students of Std. 6 & Std.7 (SESSION 2026-27) on 28<sup>th</sup> March 2026. Timing 07:00 pm to 07:40 pm. The Zoom link will be shared later, by the Class teacher through e-Care pro app.**

#### Offline Orientation:

**There will be a mandatory OFFLINE Parents' orientation for the students of Std. 1 to 5 (SESSION 2026-27) on 31<sup>th</sup> March 2026. Timing 08:30 am to 11:30 am. The slots will be provided through e-Care kindly adhere to the time.**



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**1. Documents to be submitted on the re-opening day:**

All students have to hand over the following to the New Class Teacher on the re-opening day.

- Photocopy of the Report Card.
- Two passport size photographs in complete school uniform
- Completely filled Diary forms.

**2. Attendance:** Attendance on the first day of the new academic session is compulsory for all students.

**3. Books & Note Books:** Students must report to school with a complete set of duly covered books and notebooks and school diary.

**4. New ID-Cards:** The ID cards will be distributed to all students on the day of the PTM. Please be informed that no requests for change of section will be entertained.

**5. Books:** M/s Gyan Ganga Ltd. is ready to sell Class wise recommended text Books, note books, related stationery items & other materials as per schedule mentioned below: -

**6. M/s GYAN GANGA LTD.** is ready to sell Class wise recommended Text Books, Exercise Books, Related Stationery Items & others materials as per schedule mentioned below: -

Class	Date	Day	Timing
Class – IX & X	24/03/2026	Tuesday	9 A.M to 8 P.M
Class – I & II	27/03/2026	Friday	
Class– III & IV	28/03/2026	Saturday	
Class – V & VI	29/03/2026	Sunday	
Class – VII & VIII	30/03/2026	Monday	

**General Sale Up to Class – X - 31/03/2026 (Tuesday)**

**Venue: School Campus**

**(Timing: 8: A.M to 3:P.M)**

**The same is also be available at**

**1) Gyan Ganga Ltd. M-2/38, S.K. Puri, Patna**

**Phone No. 9304826652 / 53**

**2) Gyan Ganga Books & Stationery, Khajpura, Shyamal Hospital Crossing,**

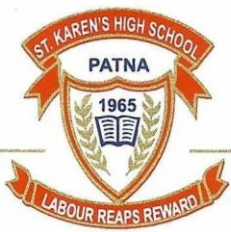
**Bailey Road, Patna, Mobile No. 8809876184**

**3) Gyan Ganga Ltd., Near Keshav Hospital, Saguna More, Danapur, Patna**

**Phone No. 292974474 / 8210814255**

**Important Information regarding School Uniform:**

This is to inform you that the students of class 1 to Std 10 and 12 are required to report to school in the prescribed school uniform for the new session. **Parents have to buy 2 sets of New Uniform for their wards as there are few changes this year.** You are advised to buy the uniform & school bag from our authorized uniform shop, **Akash Ganga, Saguna More, Boring Road or from any authorized store of Akash Ganga.** The uniform will also be available at the School Uniform Counter. Kindly refer to the Notice Regarding the **UNIFORM**



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**7. Guidelines for Parents:** (Full co-operation of parents is mandatory for the following as values inculcated through these practices are important characteristics of our Vision, Mission and educational endeavours)

- A) Student must come to school on time for any late coming the actions will be taken.
- B) Students must come in proper ironed uniform, trimmed hair & nails, polished shoes.
- C) Students are not permitted to wear any makeup or jewelry which includes mehndi, multiple earrings, bangles & Lockets.
- D) The growing of beards is forbidden, except for Sikh students.
- E) Parents must check that their wards should not carry any unwanted items in their bags.
- F) They must bring their lunch box every day.
- G) For absenteeism more than 2 days the child must carry the written application under signature of their parents.
- H) Checking of school diary should be done on a regular basis by the parents.
- I) Defiance of the rule will be deemed as having committed a major misconduct and follow up action will be taken.

**8. ASSET Ecosystem:**

We are pleased to inform you that the school is partnering with Educational Initiatives (Ei) to implement the Ei ASSET Learning Ecosystem, in alignment with NEP 2020 and CBSE's SAFAL initiative. **There will be an orientation for Std 4 going to Std 5 & Std 5 going to Std 6 students on the PTM day regarding this initiative. All parents of Std 4 & 5 are requested to attend.**

**9. Guidelines for the safety of your children:**

It is our earnest request that Parents/Guardians take full responsibility and care to see that their children reach the school on time and leave the school premises in the safety of the transportation arranged by you. We request you to look into the matter seriously and avoid any untoward incidents. We strongly recommend that you avail of the transportation facilities provided by an independent transport company Ms. Ganesh Ram Utility Services. Bus in-charge – Mr. Henry Paul Contact Number – 9386821313. Parents of students using transport services other than **Ganesh Ram Utility Services** are advised to closely monitor their wards' travel to and from school. Students must maintain proper discipline and are strictly prohibited from loitering or gathering friends from outside during arrival and dispersal. Any act of indiscipline that comes to the school's notice will invite strict disciplinary action.

As we begin the new academic year, the rapid growth of technology reminds us that guiding children towards its safe and responsible use is a shared responsibility. Parents play a vital role in monitoring their wards and offering timely guidance. At the same time, habits such as punctuality, proper dress code, consistent academic effort, participation in sports and co-curricular activities, civic sense, and mutual respect must be nurtured early. Let us join hands in shaping our children into responsible citizens and meaningful contributors to society.

*“Excellence is not an act, but a habit.”*

**Warm Regards.**

**Principal**