

St. Karen's Secondary School
Khagaul Road, Danapur, Patna-801503

Ref : SKSS/2021-22/

Date : 22.03.2022

NOTICE

"Excellence in education is when we do everything that we can to make sure they become everything that they can" Carol Ann Tomlinson

Dear Parents and Guardians,

As we have reached at the end of the academic year 2021-2022 we express our heartfelt gratitude and sincere thanks for the unconditional support and immeasurable co-operation rendered by you. We are proud of your children and congratulate them on completing another successful school year. Our efforts will always remain focused on the growth and needs of our students so as to accomplish our educational endeavours and to inculcate moral values in our students. You as Parents and Guardians have played a pivotal role in helping us to achieve the cherished dreams and aspirations of the students.

In the First Term Board exams our students performed exceedingly well. Our prayers, wishes and blessings go out to each and every student of Std. X and XII that they continue to "Shine to Outshine" in the true Karenite spirit in the upcoming Second Term Board exams.

Here are few guidelines for you. Kindly go through them carefully.

1. New Session: The new academic session for Std. 1 to 10 will begin on 28th March 2022, Monday. For Std.12 the new session will begin on 4th April 2022. School timing will be 6:30 a.m. to 1:00 pm. Kindly follow the time strictly. The School gates will be closed by 6:45 a.m. Late arrivals will not be allowed to enter the school premises.

Please ensure that your ward joins school with the prescribed books and copies neatly covered and with the School diary from the first day itself. The first page of the diary must be neatly filled with correct data including the parent's/ guardians contact details and submitted to the class teacher in the first week of the new session.

2. Standard 12: Promoted students of Std. 11 must pay the 1st installment of fees latest by 1st April, 2022. It is mandatory.

3.Attendance: A minimum of 80% attendance is a must for students. If a student remains absent for more than 5 days continuously his/her name will be struck off the

register. Readmission will be required as per rules according to the seats availability on payment of readmission fee of Rs. 2000/- plus all dues if any that are not cleared.

4.School Diary: You are requested to read the school diary carefully, understand the rules of the school and encourage your ward to follow them diligently.

5.School Uniform: It is mandatory for students to come to school in complete, fitting school uniform. Narrow pants are not allowed.

6. Use of Motor Vehicles: Students are not allowed to bring motor vehicles to school.

7. Barred Items: Students are not allowed to bring any electronic gadgets to school. If caught with any such items, appropriate disciplinary action will be taken and the gadget will be confiscated and won't be returned until the prescribed fine is paid and at the end of the academic year.

8.Dismissal: Phase wise dismissal will be done for your convenience. The school bus going students will be sent first followed by students going with parents and then the students who use other means of transport.

9.Parent's visit: When a parent comes to fetch their ward or meet a teacher, he/she must produce the parent ID card to take his/her ward or meet the teacher.

10.Documents: All students photocopy of the Report Card must be submitted on the 1st day of the new session itself to the next class teacher. Paste a recent passport size photograph wearing school uniform in the school diary. The documents must be filled properly and submitted within three working days.

Kindly remind your wards the following rules on a regular basis:

a. Disfiguring or damaging school property will lead to disciplinary action and penalty. Writing on the desks, benches, doors or walls is strictly prohibited.

b. Bullying others and rude behaviour are strictly prohibited.

c. Students are not allowed to eat chewing gums in the school campus.

d. Objectionable conduct inside or outside the school campus will lead to disciplinary action.

e. Ragging in any form is a serious offence and will be dealt with seriously.

f. Inflicting any harm or injury to other students is a punishable offence and can cause suspension or dismissal of your ward.

g. Students must bring school diary daily to school and parents must sign the Home assignment page and Notices if any daily.

h. Growing beards is forbidden except for Sikh students. Boys must cut their hair properly, Spiking and use of gel is not allowed. Girls must wear only black hair bands with yellow stripes and black clips. Long hair must be pleated. Growing long nails, colouring them and applying mehendi are not allowed.

i. Indulging in fights inside or outside the school campus and using abusive language will be seen as major misconduct.

We hope you will appreciate our concern for the well being of your ward. May God bless you abundantly.

Regards

Principal