

Khagaul Road, Danapur, Patna - 801503 Affiliation No. - 330051

### **Guidelines for Parents to submit the Assignment**

Step 1- Click on "Assignment" option which is available on the homepage of e-Care Pro Mobile App :-





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Step 2:- Check the "To be submitted on" date very carefully for the Assignments, you need to submit. If the above mentioned date is passed, then you can't submit the Assignment.

To submit the Assignment, click on "View" option:-





Step 3:- Click on "Submit" button to submit the "image" (Photo clicked by phone camera) or pdf /word file of the completed Assignments:-





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Step 4:- After Clicking on "Submit" button, 2 options will be displayed on your screen:- (1) Camera & Browse Photo (2)Attach PDF & Doc.

To upload the image of the completed assignment, Click on "Camera & Browse Photo:-





Step 5:- Click on the "Camera" Icon to click the Photo of the assignment and to upload the same click on the "Green right tick" at the top right corner of the page.



#### Select source



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Step 6:- Click on the "Send" button to submit your Assignment.



Note- To send the "PDF/Doc file of the Completed Assignment use the other option "Attach PDF & Doc" .

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#### Steps to send Google drive links of Photos & Videos through Assignment

**Step 1**:- Go to "Google drive" of your phone by clicking on the Icon as shown below:-







**Step 2**:- Click on **"+"** icon at the bottom of your screen to add your photos/Videos , which you need to send :-

**My Drive** Computers Name ↑ Drivehub .... Modified 20 May 2019 Drobfilx • Modified 19 Apr 2019 **GDFiles** • Modified 1 Jun 2020 **GRUS BACKUP & FOLDER** • A Modified 14 Sep 2020 Workshop Pics : A Modified 3 Jul 2019 Click here. 1A.pdf • PDF Modified 23 Mar 1A.pdf PDF A Modified 23 Mar **L** +91 - 7541812099 contact@stkarenssecondaryschool.com www.stkarenssecondaryschool.com



**Step 3**:- click on **"Upload**" button to upload your photos or videos on the Google drive:-

	My Drive		Computers	
Name	$\uparrow$			
	Drivehub Modified 20 Ma	y 2019		:
	Drobfilx Modified 19 Apr	r 2019		:
	GDFiles Modified 1 Jun :	2020		:
	GRUS BACK	UP & FOLDER		
		Create new		
F	older	Upload	Scan	
		Click	here.	

Google Sheets

Google Docs

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Google Slides



**Step 4**:- To start the uploading of selected files from your "Phone Gallery" click on the "upload" icon appearing at the right side of your file:-



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Step 5:- To share the uploaded files click on the below icon :-







**Step 6**:- Click on the Option "Link Sharing off" to make it "On". If it is already showing "On", then no need to click on this option.

	SCREEN VERIFICATION PDFs.rar		
	Screenshot_2021-04-19-08-43-41-76		
	Screenshot_2021-04-19-08-43-41-768_com		
+•	Share		
\$	Add to Starred		
g	Make available offline		
60	Link sharing off		
	Copy link		
D	Make a copy		
*	Send a copy		
	<ul> <li>+91 - 7541812099</li> <li>contact@stkarenssecondaryschool.com</li> </ul>		



Step 7:- Click on "Copy Link" option to copy the link as shown below :-

	SCREEN VERIFICATION PDFs.rar
1	Screenshot_2021-04-19-08-43-41-76
	Screenshot_2021-04-19-08-43-41-768_com
+•	Share
$\Delta$	Add to Starred
Ø	Make available offline
Θ	Link sharing on
	Copy link

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**Step 8**:- Paste the copied link in the box provided under submit Assignment Option. Click on "Send" button to send the link:-

### assignment

Assigned On: 17 Apr, 2021 To Be Submitted On: 23 Apr, 2021



